

## **SYLLABUS**

This Business Law course Syllabus contains important information regarding the online course (BUS R111A), course content, resources, instructor, and course policies. Please review the course syllabus carefully and direct any questions to your instructor, especially at the Introductory Class.

### **Instructor**

Your instructor for this course is MICHAEL SMENT, Esq. (Law Offices of Michael Sment). You can reach your instructor by:

- Email: msment@vccd.edu (limited use)
- Phone: (805) 986-5800 #8 V/Mail Box 7486 (for emergencies only)
- Office Hours: BY SCHEDULED APPOINTMENT ONLY (Mr. Sment does NOT have an office on campus)

### **Course Description**

This course introduces the multiple facets of Business Law, including online commerce law. The course emphasizes the basic concepts of how businesses are organized and operate within a legal environment, and what laws and regulations and practical problems businesses face today.

### **Course Objectives**

At the end of this course, students will be able to:

- Define terms related to business law.
- Describe the U.S. legal system and its effect on business and online commerce.
- Analyze legal concepts related to business law.
- Analyze situations to determine when laws have been violated.
- Examine the effects that ethical and social responsibilities have on business.
- Conclude when a legal and conscionable contract has occurred.
- Describe the operations of an online business and the laws regulating e-commerce.
- Demonstrate an understanding of state corporation statutes.
- Assess the impact of international laws on business.

### **Suggested Textbook**

- *Essentials of Business and Online Commerce Law*, Henry R. Cheeseman, 2006, ISBN: 0-55-834809-2 (Required)
- *Study Guide for Essentials of Business and Online Commerce Law*, ISBN: 0-13-144051-9 (Student Optional)

### **Lesson Checklist**

Every lesson has a prescribed checklist of activities required to successfully complete the lesson. Follow this checklist, in the specified order, to complete each lesson. Some lessons also have Quizzes. Take each assigned Quiz, within the specified dates, to complete that lesson.

## Activities

Business Law is made up of numerous graded and ungraded activities listed below:

### Graded Activities

- Discussion Forums (Chat Rooms)
- Quizzes (set dates)
- Mid-Term Examination (set date)
- Final Examination (set date)

### Ungraded Activities

- Online Practice
- Reading Assignments
- Web Research
- Case Studies
- Article Reviews

<b>Activity Types</b>	<b>Weights (%)</b>
Discussion Forums (Chat Rooms)	20%
Quizzes	30%
Mid-Term Examination	20%
Final Examination	30%
	Total: 100%

Letter grades for the course will be based on the following grading scale.

<b>Letter Grade</b>	<b>Percentage</b>	<b>Grade Point</b>
A	90 - 100%	4.0
B+	85 - 89%	3.5
B	80 - 84%	3.0
C+	75 - 79%	2.5
C	70 - 74%	2.0
D+	65 - 69%	1.5
D	60 - 64%	1.0
F	<60%	0.0

## **Course Participation**

Unlike a traditional, instructor-led lecture course, you do not need to show up to class at a specific time every day to earn your class participation grade. (Except, the Introductory class, the first week of school, will provide necessary information for the course, and you should attend.) Instead, you need to make a constant, continued and focused effort to complete the online course lessons, participate in discussion forums (chat rooms), take required Quizzes timely, and take and complete the Mid-Term Examination and the Final Examination within the time periods allowed. THERE WILL BE NO MAKE-UPS FOR MISSED DISCUSSION FORUMS, QUIZZES, MID-TERM OR FINAL EXAMINATIONS. You should do practice exercises, web research, case studies and article reviews when they are suggested or offered. Those will not be graded, or count toward your grade, but they will help you learn and follow the subjects and topics easier. Though some of your/these activities will be ungraded, your instructor will keep track of whether you have completed them.

## **Online Etiquette**

The objective in an online discussion is to be collaborative, *not* combative. Please, proofread your responses carefully before you post them to make sure that they will not be offensive or demeaning to others. Use discussions to develop your skills in collaboration and teamwork. Treat the discussion areas as a creative environment where you and your classmates can ask questions, express opinions, revise opinions, and take positions just as you would in a more "traditional" classroom setting.

## **Academic Honesty**

*VCCCD's and Oxnard College's academic honesty policies will fully apply. You must do the work, participate in the chat rooms, take and complete the Quizzes, Mid-Term and Final Examinations entirely on your own and BY YOURSELF ONLY. Do not let others, or your family or friends, do or attempt to do your work, chat rooms, quizzes or examinations. THAT IS YOUR SOLE RESPONSIBILITY AS AN ENROLLED STUDENT. Any attempt to circumvent, evade or avoid these, and other applicable student rules and guidelines, will subject a student to a failing grade or suspension or expulsion from the college, and/or a permanent notation on the student's academic record. PLEASE WORK HARD, BE DILIGENT AND DO YOUR OWN HONEST WORK.*

**\* Good Luck! \***